



Compatibility

Adagio

BankRec 9.2A (2017.07.20)
BoM 9.3A
Console 9.1A, 9.2B
DataCare 9.2A, 9.3A
DocStore 9.3A
ePrint 9.2A
GridView 9.1A - 9.3B
Inventory 9.2A (2017.06.08)
Lanpak 9.3A
Ledger 9.1A - 9.3A
MultiCurrency 9.2B
ODBC 9.2A
Payments 9.3A
PurchaseOrders 9.3A
Receivables 9.2A (2017.07.11),
9.3A (2018.11.09) if Adagio
Payments is used
RMA 9.3A
SalesAnalysis
9.2A (2017.09.04), 9.3A
SalesCQ 9.2B

Other

MS Office 2010/13/16, 365
MS Windows 7 (SP1), 8, 8.1, 10
MS Server 2008R2 SP1 or higher
Crystal Reports® 2013 - 2016
(requires Adagio ODBC 9.2A)

Note

The most up-to-date
compatibility information is on
the Product Compatibility Info
link at www.softtrak.com.

Enhancements in OrderEntry

New Features

- Added new 'Invert' button to the Maintain Documents screen invoked from the paperclip button when attaching or maintaining documents for Adagio DocStore users. The Invert button sets the order of the documents displayed in the grid to the reverse of what is currently seen (eg. by default, the most recently attached document will display first in the grid). The Invert button also changes the PDF sequence numbers.
 - Added new 'Newest Last' option to the Maintain Documents screen invoked from the paperclip button when attaching or maintaining documents for Adagio DocStore users. By default, documents are displayed in the grid in the order they were attached, with the most recently attached document shown first in the grid. Enable the Newest Last option, to quickly have the documents in the grid display the oldest document attached first in the grid (i.e. the opposite of the default display).
 - Added the ability to attach and access DocStore files from the Order/Invoice Inquiry.
 - When Adagio DocStore is integrated, report sets can now be emailed to selected recipients, with PDF or Excel file attachments for each report.
 - New automation command nouns have been added to allow attaching report set PDF/Excel files to the email with the automation log results. This allows reports from multiple applications to be attached on a single email. The EmailPDFAutoLog has Overwrite/Attach and Append/Attach nouns to include PDF/Excel files from report sets. A future 9.3A release of Adagio Console is required to use this feature.
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- A Receipt email is sent to the Customer by American Payment Systems during capture or sale processing in posting if the Receivables Credit Card processor option for 'Send Customer Receipt?' is set to Always or if set to "By customer card" and 'Send receipt?' is set on the customer credit card record. The Receivables Credit Card processor must also have the User name and Password set. Note: Requires a future release of Adagio Receivables dated after the date of this OrderEntry release.
 - If Credit Cards have been vaulted in American Payment Systems through another system, such as Webtelligence™ from North49 Business Solutions, rather than in Adagio, you can import sales and credits into OrderEntry using the Credit Card Vault Id by Importing Orders with Credit Card Payments. Sales or credits processed in another system will pass through OrderEntry and Receivables without any additional credit card activity being processed by Adagio. For a Pre-Authorization, the sale will be captured

when the Invoice is posted. Note: You cannot edit Payment amounts or anything credit card related in the imported order. The Credit Card Processor record in Receivables MUST be set up with the Username and Password. Note: Requires a future release of Adagio Receivables dated after the date of this OrderEntry release. If the new credit cards are being added through importing Orders, the Processor Code will default from the imported or defaulted Payment method. The Billing address will default from the APS Payments vault. The Credit Card Id, Description and Credit Card type will default from the APS Payments vault. If these fields are blank in the APS Payments vault they will default to these settings:

Credit Card Id - CARD01, CARD02, etc.

Description - 'Auto-added on import' plus the import date.

Credit Card - 'Type' - Other/Unspecified.

Problems fixed

- In OrderEntry 9.3A (2019.04.08), if the 'Shipped as Ordered' option was enabled in the Company Profile, when the Ordered quantity was 1, Backordered was set to 1 and Shipped was zero.
- For Adagio DocStore users, when OrderEntry is used stand-alone (Inventory is not used), the view document button did not have the correct image.
- Remembered form options did not correctly remember the Order number.
- The 'Unit cost' could be set to a negative amount for User Specified costing items and for all Costing methods in Credit Notes and RMAs. Where Unit cost is editable, it can no longer be set to a negative amount.
- Previously, if an order was edited and any of the quote number, revision or territory was edited and nothing else, saving the order lost these changes. This has been fixed.
- When a Location was changed and propagated to the details, non-stock Items were not correctly having the location changed.
- In RMA entry, a negative cannot be set for a Returned quantity. A Warning message will appear: 'Shipping a negative quantity is not permitted.', and the quantity will be cleared to 0.
- Editing an order for the purpose of attaching a PDF with DocStore no longer reposts the order and resets the print statuses of the order confirmation or picking slip to False. Similarly, simply editing an order and clicking the OK button also no longer resets the order print statuses to False.
- Expected Ship Dates from Item Detail cannot be older than the Order Date but they may be blank.
- Credit notes posted without an associated invoice did not write to the Date field on the detail records; thus, the History Items search would not locate these details for typical date range criteria. Now, the history details have the Date field populated to allow the History Items search to work as expected.
- If the Security Group is set up to Hide Costs, Item Information will not show the viewer for PDFs for Current/Open POs.
- Day End will update the Item Transaction History with the Original Order number in the future release of Adagio Inventory 9.3A.
- In OrderEntry 9.3A, when the Document number was changed to maximum length of 12, Dayend was not updating the IC Serial numbers audit list with the full Invoice number; the last 2 characters were lost.

- SalesCQ quotes are now shown on the Transactions tab in Edit and View Customer if SalesCQ data is present. Note: Drilldown to SalesCQ transactions screens is not available (that is only available in Edit Customer in SalesCQ). Items show quantities with 2 decimals. The Quotes tab is only available in Edit Customer in SalesCQ.
- When there are more than 4 item detail optional fields, they did not display properly when accessed from the Orders/Invoices/Credit notes Inquiry and History Inquiry.
- Importing with Field offset was trimming the import field on the right instead of the left.
- Added All Spec for Shipping Labels. The specification file is OE\$LABEL.
- When OrderEntry is used without Adagio Inventory, the Data Integrity Check was hanging if it ran into an orphan record in the O/E Additional Item File in some cases.

Enhancements and revisions in earlier versions

Refer to the Readme help file for details of enhancements and revisions in earlier versions or Change Log under [Documentation](#) for this module on Softrak's web site.

Installing

To install Adagio OrderEntry you need the serial number and install code from the download instruction email sent to you by Softrak Systems.

If you are installing an upgrade, you need the upgrade serial number and install code from the download instruction email. A previous version of Adagio OrderEntry should already be installed on your computer before installing the upgrade. If a previous version is not already installed, you can still install the upgrade. After entering the upgrade serial number and install code, you will also have to enter the serial number and install code from a previous version.

Read the section "Upgrading" sections below before installing an upgrade.

To install Adagio OrderEntry or an upgrade, run the program file you downloaded. Once the install program is running, you can click the View button for detailed installation instructions in the Readme help. If Adagio OrderEntry is installed on a network, you may also need to do a workstation install at each station running Adagio OrderEntry.

To determine if a workstation install is required, start Adagio OrderEntry at the workstation. The workstation install will be automatically started if required. Note: If you are updating multiple applications at the same time, it may be faster to run the All Workstation install to update all applications at once on the station. Refer to "Installing on a Network" in the Readme for instructions.

Adagio OrderEntry 9.3A **requires these versions** or higher of the following modules (if used). **Earlier versions of these modules will not open or may open but will not work if OrderEntry 9.3A data is present, with errors resulting.** OrderEntry 9.3A also requires certain versions of other modules (if used) that are not listed here. See the compatibility information at the top of this release note.

Lanpak 9.3A
 MultiCurrency 9.2B
 BankRec 9.2A (2017.07.20)
 Adagio BoM 9.3A

Inventory 9.2A (2017.06.08)
Invoices 9.2A (2017.08.30)
JobCost 9.2A (2017.10.20)
Payables 9.2A
Payments 9.3A
PurchaseOrders 9.3A
Receivables 9.2A (2017.07.11)
Receivables 9.3A (2018.11.09) if Adagio Payments is used
RMA 9.3A
SalesAnalysis 9.2A (2017.09.04)
SalesCQ 9.2B
Time&Billing 9.2A (2017.10.24)

Notes for OrderEntry 9.3A (2018.12.14) and higher

For this version, the Find button on the current and history grids is enabled when a filter is applied. You can use the Finder and Smart Finder to search within the filtered grid. You must run one Data Integrity Check in OrderEntry or DataCare to make the Find button available on filtered grids. This first DIC may be significantly slower than normal depending on the number of filters you have defined (especially for history) and the number of matching documents in those filters.

Adagio OrderEntry 9.3A (2018.12.14) supports online payment (credit card) processing (if Adagio Payments is installed). It is compliant with the Payment Card Industry Data Security Standard (PCI DSS). Adagio Payments requires Receivables 9.3A. In order to achieve PCI compliance, **the Receivables 9.3A conversion removes credit card numbers stored in customer records** and replaces them with a field containing only the last 4 digits. **Likewise, credit card numbers in OrderEntry current and history documents will be removed and replaced.** If you are upgrading to Receivables 9.3A, it is important that you read the Adagio Receivables 9.3A Release Notes section on Upgrading.

If you take online credit card payments in OrderEntry you must use the 'Direct' method to interface with Adagio Receivables. The 'Retrieval' method is not supported.

Upgrading

Upgrading from 9.2A

Upgrade Complexity: **Intermediate** ■

Note: if you have complex custom reports in Crystal Reports and/or views in Adagio GridView the Upgrade Complexity may be **Difficult** ♦.

Field selections you have made in the Column Editor for grids may be altered when you upgrade due to the significant data structure changes in 9.3A. Filter definitions may also be altered. You should make note of these settings in 9.2A before installing and upgrading to 9.3A to assist you with adjusting these settings as needed after upgrading.

Installing the upgrade:

Adagio OrderEntry 9.3A is a major upgrade, containing many changes and new features. It is very important to review the information below before installing the upgrade.

OrderEntry 9.3A requires some Adagio modules (if used) be at a certain version or higher. See the list above and check the compatibility chart. Do not install OrderEntry 9.3A until

you are certain you have all the compatibility releases required at your site available to be installed.

The data structure was changed and expanded significantly for the OrderEntry 9.3A release. The internal database version changed for 9.3A. **Programs from Adagio Developer Partners (ADPs) that read or write the OrderEntry data will require a compatibility upgrade.** Check with the developer or your Adagio dealer to ensure an upgrade is available before installing or upgrading to OrderEntry 9.3A.

Adagio OrderEntry 9.3A requires a significant database conversion from earlier versions. You should perform a Data Integrity Check in your current version of OrderEntry before installing the new version and converting your database. Any errors should be rebuilt or dealt with in your current version to ensure a successful conversion.

If you have custom reports for OrderEntry 9.2A created in Crystal Reports 2011/2013/2016 or in Crystal Reports 8.5 for Adagio, they will require conversion and adjustment for use with 9.3A. If you have GridView views for OrderEntry 9.2A, they will require conversion and adjustment for use with 9.3A. You should not install the upgrade or convert OrderEntry data until you have a plan in place to update any custom reports and views critical to your operation. See the sections below on converting reports and views for details.

Converting your database:

Adagio OrderEntry 9.3A requires a significant database conversion from 9.2A.

You can convert your OrderEntry 9.3A database at any time. To start the conversion, open your current database for the first time in OrderEntry 9.3A. A warning is displayed indicating the database will be converted and a backup must be made. The program allows you to make a backup at this time, before proceeding with the conversion. You should do so if you have not already made a backup.

If you are converting databases for other modules at the same time, the order in which you convert is not significant, with the following exceptions:

- If you are also converting Adagio SalesCQ you must convert OrderEntry first. OrderEntry 9.3A is not compatible with version of Adagio SalesCQ earlier than 9.2B.
- If you are converting from OrderEntry 9.2A (2015.07.29), **and if you retrieve batches from OE into Adagio Receivables (i.e. you use 'Retrieval' rather than 'Direct'), you must retrieve your batches in AR before converting your OE data.** If a batch exists that has not been retrieved in AR, the conversion process will warn you and the conversion will not proceed until you have done so.

The conversion should only take a few minutes. However, it could take a significant period of time on databases with a large number of documents in current and/or history over a network. For large databases, you may want to copy your database to a local machine, convert the data, and then copy it back. The conversion on a local drive could be 10 times faster or more. We strongly recommend you contact your Adagio consultant for assistance with this procedure.

Adagio OrderEntry 9.3A supports "formatted addresses" - it maintains separate fields for City, Province/State and Country; whereas in previous versions, this information was contained in free-formatted address lines. It will convert the information in address lines from previous versions to populate the City, Province/State and Country fields, at the same

time removing this information from the address lines. Generally you should only use formatted addresses if you are located in Canada or the USA, and if you format vendor addresses in Receivables.

The conversion will ask you if you want to attempt to format your addresses according to conventions used. The conversion only formats addresses for vendors in North America. It will populate the Country field for international customers if it can, although the address will be left unformatted.

After converting your database:

After converting, you should immediately run a Data Integrity Check.

Existing specifications (order, invoice, credit note, etc.) from versions prior to 9.3A will continue to work without requiring changes, regardless of whether you elected to format addresses. However, you may want to adjust your specifications to use new features in 9.3A, including: larger Document Number field (12), larger Reference field (24), formatted Bill To and Ship To addresses, larger customer name and address fields (40), and Optional Fields on details.

OrderEntry 9.3A has unlimited Miscellaneous Charges. New Footer specification code 'F53 total by misc charge description' was added to support unlimited Miscellaneous Charges. Versions prior to 9.3A were limited to 10. Totals for each of those 10 print using codes F07 to F12, and F17 to F20. These existing codes continue to work so that existing specifications continue to work without change. However, if you use more than 10 you will need to use F53.

Specifications in the sample data and in document templates in the designer have been updated to use formatted addresses fields. The ALL Codes specification (OE\$ALL) has been updated to show all new specification codes. Specifications are not downward compatible with earlier versions.

You may want to turn on the 'Suppress home country on forms' option on the System Options tab. This suppresses the Country from printing in the address on documents for customers in your own country.

The Reference field in the Transaction History file in Adagio Inventory (10 characters) does not yet fully support the increased Document Number size in OrderEntry (now 12 characters, was 8 in prior versions). The Document Number will be truncated in the Reference field if you use more than 10 characters in OE. In addition, for Adagio ePrint users, if you use more than 10 characters you will not be able to link from transactions in the Inventory History grid to the OE Invoice or Credit Note PDF document.

The 12-character field 'OE93A Document Number' has been added to the I/C Transaction History file as a temporary solution to store the extended 12-character OE Document number. This field is available for use in custom Crystal reports and GridView views. Adagio Inventory itself will not use this field until new version is released, although it is available in grids. The field is only populated going forward after OrderEntry 9.3A is used.

The Archived Transactions file in Adagio SalesAnalysis does not yet support the increased Document Number size (now 12 characters, was 8 in prior versions) in the 'Order no.' field. It also does not yet support the increased 'Reference' field (now 24 characters, was 12). There will be a loss of information in these fields if you use the increased size, archive and

later restore the archived file in SA. The Invoice number was increased to 12 characters from 8. The Archived Transaction file does support the increased size and there is no loss of information for the Invoice number when restoring.

Other changes have been made to the data structure that may affect custom reports and view. Fields in the O/E Options file have been moved to an expanded Company Profile file (OEGLOB) and the Option file is no longer used. The O/E Order Status Log (OELOG), O/E Commission Report (OECOMM), and O/E Sales Summary (OESALES) files have been expanded and are now indexed for speed. The Invoice and Credit Note Audit List files have been expanded. The Tax Tracking file has been expanded.

Converting Modified and Custom Reports:

If you have modified any of the standard reports installed by Adagio OrderEntry you will have to redo those modifications for 9.3A. Any modified reports will be located in \Softrak\OrderEntry\ModifiedReports. These same reports must be recopied from \Softrak\OrderEntry\StandardReports and re-modified using Crystal Reports 2013 or 2016. Adagio ODBC must be installed to be able to do this. Or, your Adagio dealer or consultant can modify reports for you and deploy them at your site.

If you have custom reports, they will have to be converted or recreated. Any custom reports will be located in \Softrak\OrderEntry\CustomReports or its subfolders.

A Report Convertor Utility is available from Softrak Systems for the purpose of converting custom reports created with Crystal Reports 2011, 2013 or 2016 for OrderEntry 9.2A to work with 9.3A. See the Tech-Tip "ConvertingCustomCrystalReportsToHigherAdagioVersion.pdf". The Report Convertor Utility and related files are installed to \Softrak\System\ReportConvertor.

Also see Tech-Tips and Show Me How videos on creating and converting reports on Softrak's website at <http://www.softrak.com/resources/technicaltips/technicaltips.php>. You must scroll to the Tech-Tips.

Note: If you are upgrading from OrderEntry 9.2A but you did not update your custom reports created in Crystal Reports for Adagio 8.5 when you upgraded to 9.2A, you WILL have to update them for 9.3A. To do this using the Report Convertor you must get the Mapping Table file (TableInfo.txt) that has been changed to update to 9.3A rather than 9.2A. First, make a backup of the existing TableInfo.txt in \Softrak\System\ReportConvertor. Then copy TableInfo.txt in \Softrak\System\ReportConvertor\ForOE93A to \Softrak\System\ReportConvertor. If your custom 8.5 reports were already converted for 9.2A the mapping table is not required to convert your reports and you can ignore this step.

Softrak provides only limited support on the Report Convertor. We do not provide support for Crystal Reports, except as support is related to assisting you to locate data in the Adagio tables. The Adagio Data Dictionary Exporter tool (DDE) is useful for locating the tables and fields in the Adagio OrderEntry 9.3A dictionary. The DDE program, help and manual can be run from the Windows Start menu.

The 9.3A data dictionary contains 2 tables for each physical file - one for use by the Adagio OrderEntry program module and one for use by its reports. Standard reports and custom reports created with Crystal Reports 8.5 for Adagio use tables where the description ends

with "(View)" in the DDE. The standard tables used by the module (and by GridView) do not. In Crystal Reports, the View table names end with "crview" (e.g. ao93ahedcrview). Standard tables do not end with "crview" (e.g. ao93ahed). Use the "crview" tables for modified reports or when converting existing custom reports. When creating new reports, use the standard tables without "crview". Future versions of Adagio will begin to use the standard tables for reporting. You must create a shortcut and add the parameter /ODBC to include the "crview" tables in the export to Excel in the DDE. Note: the "crview" field names are not prefixed with the application code (e.g. "OE").

For OrderEntry 9.3A the Extension files for document header and detail tables present in prior versions have been combined into the main table. The Master and Extension tables are no longer needed and do not exist. **Therefore custom reports using the Master or Extension tables for Sales Order (current) or History documents cannot be converted by the Report Converter utility. They must be converted manually in Crystal Reports.** This is the case whether the custom report was written using Crystal Reports for Adagio 8.5 or written for or converted to the "crview" table in Crystal Reports 2011-2016, or written for the standard tables in Crystal 2011 - 2016.

Composite tables using Extension tables are no longer required and have been removed for the OrderEntry 9.3A dictionary. The Composite tables 'OE Ord Detail /w Head' and 'OE Hst Detail /w Head' are available for use in GridView views.

See the Tech-Tip "ManuallyConvertingCustomCrystalReports.pdf". The Report Converter Utility and related files are installed to \Softrak\System\ReportConverter.

The single bit-mapped Print Status field in documents has been removed and replaced with individual fields: Order printed, Invoices printed, Credit note printed, Label printed, and Picking slip printed. These fields are Boolean (Yes / No) rather than a bit-mapped variable, making selection by print status much simpler in custom reports. Custom reports using the Print Status field in previous versions will require adjustment of fields and selection formulas.

For OrderEntry 9.3A, many fields commonly reported on in custom Crystal reports have been added to the header and detail tables to reduce the necessity of linking to other tables. You may want to modify your existing custom report do take advantage of this. Using these fields instead of linking to other tables simplifies reports and may speed up such reports noticeably.

In the header these include:

- Salesperson name
- Customer report group.

In the detail these include:

- Category description
- Category commission rate
- Category commission paid?

Converting GridView Views

A data dictionary change from 'Adagio OrderEntry 9.2A' (@O92A) to ' Adagio OrderEntry 9.3A ' (@O93A) was required in order to support new features added for this version. GridView views created for earlier versions of Adagio OrderEntry must be recreated using

tables from 'Adagio OrderEntry 9.3A'. GridView has the ability to convert existing views to a new table.

Note: The 9.3A data dictionaries contain 2 tables for each physical file - one for use by the Adagio module and one for use by its reports. The table Descriptions for the module start with "O/E or OE" and ones for use by its reports do not. When creating new views you must use the tables starting with "O/E or OE". GridView 9.2B and higher hides tables used by the reports so they cannot be used inadvertently. Tables starting with "OE" (no slash) are composite tables and can be used to create views.

See the Tech-Tip and Show Me How video on converting GridView views on Softrak's website at <http://www.softrak.com/resources/technicaltips/technicaltips.php>. You must scroll to the Tech-Tips.

You may find the Adagio Data Dictionary Export Tool useful for comparing tables in the Adagio OrderEntry 9.3A dictionary to previous versions using Excel. The exporter can be found under on Softrak's website at <http://www.softrak.com/resources/technicaltips/technicaltips.php>.

Current and History tables were harmonized for 9.3A. Converting GridView views based on the History Header Master will encounter errors if certain fields are used in the view. The errors will be similar to 'The data set '@O92AHHM' does not exist! Missing secondary files for the set and '@O92AHHD' followed by 'Encountered an improper argument'. The conversion will fail and the view should not be saved. A future release of GridView will enhance the conversion of fields using partial matching and prevent these errors.

If any of these fields are used in a History Header Master view there will be errors during conversion. Do not save the view if this occurs. Remove these fields from the view and formulas within the view. The view can then be converted and saved.

- Posting Seq
- G/L Posting Seq
- A/R Posting Seq
- Home Currency
- Source Currency
- Rate Override
- Foreign Rate Override

Composite tables using Extension tables are no longer required and have been removed for the OrderEntry 9.3A dictionary. The Composite tables 'OE Ord Detail /w Head' and 'OE Hst Detail /w Head' are available for use in GridView views.

The single bit-mapped Print Status field in documents has been removed and replaced with individual fields: Order printed, Invoices printed, Credit note printed, Label printed, and Picking slip printed. These fields are Boolean (Yes / No) rather than a bit-mapped variable, making selection by print status much simpler. GridView views using the Print Status field in previous versions will require adjustment of fields and selection formulas.

Upgrading from 8.1C - 8.1F

Upgrade Complexity:

Difficult ◆

This Release Notes does not cover upgrading from 8.1C - 8.1F. If you are upgrading to 9.3A from these versions, **before installing the upgrade**, it is important to review this information in the 9.2A Release Notes on Softrak's website or the OrderEntry Readme help.

Upgrading from 8.1B or earlier

Upgrade Complexity:

Difficult ♦

This Release Notes does not cover upgrading from 8.1B or earlier versions. If you are upgrading to 9.3A from these versions, **before installing the upgrade**, it is important to review this information in the 8.1F Release Notes on Softrak's website or the OrderEntry Readme help.

