Softrak
Packages of Intelligence

Adagio® Invoices 9.0B (2011.11.02)
Release Notes

The most up-to-date compatibility information is on the **Product Compatibility Info** link at www.softrak.com.

Adagio

Crystal Reports® 8.5-B for Adagio
BankRec 8.1B - 8.1D
DataCare 8.1A, 9.0A
ePrint 9.0A
GridView 6.8A – 9.0D
Inventory 8.1A - 8.1C
JobCost 8.1B
Lanpak 9.0D
Ledger 9.0A – 9.0D
MultiCurrency 8.1B

Receivables 9.0A, 9.0B (required)
ODBC 9.0A
OrderEntry 8.1C- 8.1D
SalesAnalysis 8.1B - 9.0A

Other Products
MS Office 2003, 2007
MS Windows XP, Vista, Win 7

Upgrade Complexity:
From prior version Easy ●

Enhancements and revisions in Adagio Invoices 9.0B (2011.11.02)

New Features

♦ Installs the AdagioPDF printer driver. All reports and printouts from Adagio can be printed to the AdagioPDF printer to create a PDF document in the data folder.

♦ Supports the features in Adagio ePrint. When ePrint is installed you can print reports to PDF files in configurable folders determined by the Report Type (General, Transaction or Audit). Invoices and Credit Notes print to a separate, configurable Forms folder. Fields can be embedded to establish the file and folder names (User, Session Date, System Date, Time). Click the ePrint button (red "EP" icon) on any report dialog to print the report to PDF. The Paperless Reports option forces all reports to be printed to PDF. Reports can be printed to PDF and attached to an email (MAPI) with a single button click.

♦ You can now have Invoices print an accounting copy of Invoices and Credit Notes to a PDF document to save you from printing and filing paper copies of the documents you send to customers. The Company Profile, PDF Options tab, has 3 fields called: 'Keep PDF Accounting copy?', 'Invoice accounting spec' and 'Credit note accounting spec'. If Keep PDF Accounting copy is turned on, when printing invoices or credit notes (except when printing from history), Invoices will create accounting copies of the documents printed in a folder called Documents underneath the PDF Audit Reports Folder. It will do this regardless of whether you print to printer, file, PDF, fax, email, or screen (if the option 'Mark printed to screen as printed' is set). It will use the Invoice accounting spec and Credit note accounting spec specified in the company profile for this purpose (not the spec selected on the print screen). The PDF files are named IXXXXXXXX or CXXXXXXXX depending on the document type. The conflict strategy for the accounting copy is to append _001,_ 002 etc. to the PDF document filename if you reprint it.

♦ You can now have Invoices create a PDF archive of the customer copy of Invoices and Credit Notes you send to customers. The Invoices Company profile, Print/Post tab, has the new option 'Archive PDF customer copy?'. If this option is turned on, when printing invoices or credit notes, Invoices will create archive copies of the documents printed in the a folder called SOFTPDF under the data directory (not the Relative base folder, if it is set in Adagio ePrint). The PDF files are created regardless of whether you print to printer, file, PDF, fax, email, or screen (if the option 'Mark printed to screen as printed' is set). It will use the spec specified on the screen. The PDF files are named <customer number right justified and padded with trailing "_" characters to fill to 6 characters> followed by '_IN_' and IXXXXXXXX or CXXXXXXXX depending on the document type. The conflict strategy for the archive document is overwrite.

♦ Report Favorites allow saving Reports with specific options chosen. Click the Favorite button (a star icon) on any report dialog to create a Favorite. Favorites for a report can be accessed from the report dialog in a drop-down field. Private Favorites are yellow, Public Favorites are blue. Added Favorite Reports and Print/Delete Favorites functions to the Reports menu. Multiple favorites can be defined for the same report. Favorites can be private to the Adagio user or public for use by all users.

♦ Report Sets allow the grouping of Report Favorites into a single print job that will run unattended. Report Sets may be printed to printer or PDF files. Report Sets may be launched from a command file or a scheduled Windows task by running Invoices.exe with the parameter /R followed by the Report Set (ex. /RDayEnd). A progress dialog lists the reports in the Report Set, the printing status of each, the destination folder, filename and conflict strategy. A log is generated that records the printing status of each report in the set. Use Report Sets to automate the printing of all your daily or month end reports.

♦ Invoices now supports the 'Send to BankRec' option in Payment Methods added in Receivables 9.0B (2011.07.27) when posting

invoices with payments. It allows explicit control on a bank by bank basis whether cash transactions flow to Adagio BankRec. In previous versions all transactions went to BankRec - to the bank specified in the 'Default BankRec Bank' field in the company profile if the bank in the Payment Method was blank. A Payment Method having the 'Send to BankRec' off must be used for any transaction you do not want to send to BankRec. When the option is off the 'BankRec clearing' field label changes to 'Account/Dept'.

♦ You can now edit an invoice while another user is editing the customer for that invoice.

♦ On the Open database dialog you can now use Alt-B to open the browse and Alt-F (for Favorites) to open the previously opened list. In previous versions you had to use the mouse to select the folder buttons.

♦ Alt-X now selects the Excel Direct button on grids where it is available. In previous versions you had to use the mouse to select Excel Direct.

♦ Account Styles were added in Ledger 9.0D. They are now supported in GL account finder grids in Invoices.

♦ The vitalEsafe upload progress dialog has been improved and the progress bar now accurately shows the percentage. It is no longer necessary to install the vitalEsafe patch.

♦ The updated version of vitalEsafe no longer triggers a workstation install if it has already been installed by the workstation install for another Adagio module. This is also the case when installing Adagio for use with Remote Desktop Services (Terminal Services in Windows Server 2008 and previous versions).

Problems Fixed

♦ The database conversion from version 8.x data calculated the Home Equivalent (HE) Batch Total incorrectly for some batches.

♦ In Invoices 9.0A, the check to prevent you from editing more than one line on an invoice at the same time was not working. Editing more than one line at once could cause data integrity errors and incorrect amounts or taxes.

♦ Page Up / Down key behavior on tabs on an invoice has been changed to be consistent with the Adagio standard - Up moves one tab to the right, Down to the left.

♦ The message "Did the invoice(s) print OK?" displayed after printing an invoice or batch has been removed as it is not necessary in most cases when a laser printer vs. dot-matrix is used. The Status will change to 'Printed' immediately. If there is a paper jam, the 'Reprint invoices' option must be selected on the print dialog when the invoice or batch is reprinted.

♦ The Find did not work correctly for selecting a customer with a leading zero in the Name field, such as for a numbered company.

♦ The decimal places were stripped off the Unit Cost and Unit Price fields when exporting from Adagio Invoices items (Ex. 45.00 became 45 in the export file). If the file was later imported, these amounts would be 100 times less than expected.

♦ The Customer Number and Customer Name fields in the 'QIB90 Archive Invoices' table did not print correctly on custom reports created with Crystal Reports for Adagio.

♦ The Total Payments field on the History Listing report was incorrect in version 8.1B and 9.0A.

♦ After printing or previewing a multi-currency report that prints in landscape, reports that print in portrait printed in landscape instead.

♦ The Item Price, Extended, and Before Tax fields on the Batch Listing incorrectly included the amounts from any cancelled invoices in the batch (when the 'Delete canceled invoices?' option is off).

♦ Custom reports created in Crystal Reports for Adagio showed the wrong information in the Address Line 1 field for the History Header file in Invoices 9.0A.

♦ You could not use the insert Related Column function in GridView to add a field from the Salespersons table to a view from the QI Detail w Header table.

♦ When installing Adagio to a computer where no Adagio modules had previously been installed, if you installed an Adagio module that does not use the Crystal print engine first (such as Lanpak or GridView), when you installed Invoices you received the error "Adagio has been established on destination folder: [x:\SOFTRAK]. Yet the install cannot detect the corresponding Reports Tables..." and were unable to proceed. If the first module installed uses the Crystal print engine there was no problem.

Enhancements and revisions in earlier versions of Adagio Invoices

♦ Refer to the Readme help file for details of enhancements and revisions in earlier versions or Historical Enhancements under Products on Softrak's web site.

Installing

To install Adagio Invoices you need the serial number and install code from the download instruction email sent to you by Softrak Systems.

If you are installing an upgrade, you need the serial number and install code from the Upgrade download instruction email. A previous version of Adagio Invoices should already be installed on your computer before installing the upgrade. If a previous version is not already installed, you can still install the upgrade. After entering the upgrade serial number and install code, you will also have to enter the serial number and install code from a previous version.

Read the sections 'Upgrading to 9.0B' below before installing an upgrade to 9.0B from an earlier version. If you already have 9.0B and are only installing a Service Pack you do not need to read the sections below.

If you are installing a Service Pack you do not need to enter a serial number or install code. However, a previous version of Adagio Invoices 9.0B must be installed before the Service Pack can be installed.

To install Adagio Invoices (or an upgrade), run the program file you downloaded. Once the install program is running you can click the View button for detailed instructions in the Readme help. If Adagio Invoices is installed on a network, you must also do a workstation install for each workstation running Adagio Invoices. Refer to the manual or "Installing on a network" in the Readme help for instructions.

To install the Adagio Invoices Service Pack, run the Service Pack program and follow the instructions on the screen. After installing the Service Pack, a workstation install may be required at each station running Adagio Invoices. To determine if a workstation install is required, start Adagio Invoices at the workstation. The workstation install will be automatically started if required. Note: If you are updating multiple applications at the same time, it may be faster to run the all workstation install to update all applications at once on the station. Refer to "Installing on a Network" in the Readme for instructions.

Upgrading to 9.0B from 9.0A   Upgrade Complexity: Easy ●

Adagio Invoices 9.0B requires Adagio Lanpak to be version 9.0D or higher. **Do not install this upgrade before you have installed Lanpak 9.0D if you require multiple users in Adagio Invoices.** If you have any prior version Lanpaks installed but no 9.0D Lanpaks the Adagio Invoices install will warn you.

Adagio Invoices requires Adagio MultiCurrency 8.1B or higher when used with a multi-currency database.

If you have modified the Open Batches Listing / Archive Batches Listing report (qiinv.rpt placed in the ModRP folder), you will need to redo your modifications in the new version of the report file. If this is not done you will receive an error when you print these reports, such as "Error:120 Lookup item not found :: Formulas.Name:=SignOndate".

Note: The Edit Customer and Edit IC Item functions now use a Lanpak license. If another user is already in AR or IC this would require Adagio Lanpak to be installed. The View Customer and View Item functions do not use a license, nor does adding a customer or item "on the fly" or editing customers or item from within an invoice.

There are no other special considerations when upgrading to Adagio Invoices 9.0B from version 9.0A and no database conversion is required. The information below can be skipped.

Upgrading to 9.0B from versions earlier than 9.0A   Upgrade Complexity: Difficult ♦

Adagio Invoices 9.0A was a major upgrade, containing many changes and new features. **If you are upgrading to 9.0B from a version earlier than 9.0A it is very important to review the information below regarding 9.0A before installing the upgrade.**

Upgrading to 9.0A– considerations before installing the upgrade

Adagio Invoices 9.0A is a major upgrade, containing many changes and new features. It is very important to review the information below before installing an upgrade from earlier versions.

Adagio Invoices 9.0A requires Adagio Receivables 9.0A or higher, which in turn requires several other modules to be at a certain version or higher.

Do not install this upgrade until you are certain you have the upgrade versions required.

Note: Adagio Invoices 9.0A is compatible with Adagio JobCost 8.1B. However, Adagio Invoices transactions cannot be viewed in Edit / View Customer functions in Adagio JobCost. Future releases of Adagio JobCost will support this.

Before installing the new version you should perform a Data Integrity Check of your database(s) at your current version to ensure there are no integrity errors.

Upgrading to 9.0A – installing the upgrade

Adagio Invoices 9.0A will be installed to the \softrak\invoices folder. Previous versions were installed in \softrak\qiwin.

When installing an upgrade to 9.0A you can delete (uninstall) the previous version (8.1B or older) or leave it installed. If the install detects a prior version, it will ask you if you want to remove it.

In most cases users will not need the previous version. This is unlike for Ledger 9.0A where the previous version was needed in some cases to adjust prior year backup databases in the pre-9 version before retrieving them. However, if you have databases for multiple companies and do not want to convert them all at the same time you may want to leave the previous version installed.

Note: If you run an old version of Invoices on the same machine as 9.0A, there can be some unexpected affects on screen sizes and positions, and on grid, finder and smart finder settings, as these settings will be shared by both versions. If you are running on a network, help will not be available for Invoices 8.1A or 8.1B – the help window will show "Action canceled".

Uninstalling the previous version removes everything from the program folder \softrak\qiwin that got installed but leaves everything else that you may have created manually, including the CustomRP, ModRP and Views folders.

The install checks that you have the required versions (as listed in the section above) and displays a warning if the version you have is not compatible. You may proceed as long as you have the required compatibility upgrades to the other modules and are prepared to install them after completing the installation of Invoices 9.0A.

The upgrade install cannot change any custom icons you may have created to launch Invoices and they will continue to run your previous version if it was not uninstalled or will display a "missing shortcut" error if it was uninstalled. You must change these icons manually to run Invoices from \softrak\invoices\invoices.exe.

Upgrading to 9.0A – converting your database

Earlier versions of Adagio Invoices must be converted for use with 9.0A. You do not need to post batches or clear posting journals in Invoices before converting your data.

Adagio Invoices 9.0A requires Adagio Receivables 9.0A or higher. You must convert your Receivables data to 9.0A before converting your Invoices data. Before installing and converting Receivables to 9.0A be sure to read the Receivables 9.0A release notes or readme sections on upgrading.

To start the conversion, open your current database that used your previous version of Adagio Invoices. A warning is displayed indicating the database will be converted and a backup must be made. The program allows you to make a back up at this time, before proceeding with the conversion.

Adagio Receivables 9.0A supports "formatted addresses" – it maintains separate fields for City, Province/State and Country, whereas in previous versions this information was contained in free-formatted address lines. Receivables allows you to use formatted or unformatted addresses. Invoices 9.0A also supports formatted addresses and allows unformatted addresses. The conversion will ask if you want to format addresses in Batches and in History. Generally if you use formatted addresses in Receivables you will want to use formatted addresses in Invoices. For further information on formatted vs. unformatted addresses refer to the Receivables documentation.

The conversion to 9.0A could take a significant period of time on databases with a large number of invoices in history over a network. For large databases, you may want to copy your database to a local machine, convert the data, and then copy it back. The conversion on a local drive could be 10 times faster or more. We strongly recommend you contact your Adagio dealer or consultant for assistance with this procedure.

Note: If the conversion is aborted or does not complete for any reason you must restore your backup. Before restoring your backup you MUST first delete the Invoices data files (QI*.ddd, where ddd is your company data file extension). Failure to delete these data files before restoring your backup will result in future problems and database corruption. In general you must always delete the existing database before restoring a backup and be certain your backup is viable before deleting the database.

Upgrading to 9.0A – after conversion

After converting you may need to adjust or correct addresses in some invoices in current and archive batches. If you elected to format addresses on conversion, you should check the resulting address changes to ensure they are correct. Use the Column Editor, Smart Finder or GridView as a fast way to check addresses. For further information on formatted vs. unformatted addresses refer to the Receivables documentation.

Import / Export templates have been added. The old style import / export functions for the set import file structure found in earlier versions have been removed. There are seven default templates. The 'Invoices 7 - Legacy format Default' template will import the old format file (QIIMPORT) in use at existing sites, including supporting the Customer Type (C1, C2), Text Type (T1,T2) and Detail Type (D1, D2) codes to indicate how the fields are to be imported.

The program folder moves to \softrak\invoices for version 9.0A. Previous versions of Adagio Invoices are installed to \softrak\qiwin. Likewise, the program filename changes to Invoices.exe whereas previous program versions were named qiwin.exe.

The Windows Start list entry for version 9.0A will default to 'Invoices 9'. The Windows Start list entry for earlier versions defaulted to 'Invoices', and this entry will be left on your start list unless you uninstalled the earlier version. Use the new entry for Invoices 9. When installing an upgrade **you should change any icons on your desktop or in desktop folders to run Invoices using the new program name and folder (see above paragraph).** If you open Invoices 9.0A data with an older version of Invoices, you will see a

message such as "The Q/I data is not compatible with this version of Adagio Invoices". This indicates you need to change your icon.

Settings made in the Column Editor to grids, finders and smart finders for previous versions of Invoices may need to be redone or adjusted for Invoices 9.0A.

Adagio Invoices 9.0A uses new a new Crystal Reports for Adagio tables QIW90 and QIB90. Custom reports for these files should be updated to use these new tables. You must also recreate any of the standard reports shipped with Adagio Invoices that you have modified. Likewise, GridView views will need to be adjusted. Refer to the section 'Upgrading to 9.0A – converting custom reports and views' below for further details.

Existing Invoice and Credit Note specification files will work as is but you may want to adjust them to use the new formatted address fields and take advantage of new specification fields. If your specifications use the plain address fields (ex. E3 - E6) rather than the compressed or formatted address fields, you should verify the address is printing on invoices and credit notes the way you require.

Adagio Invoices 9.0A is not compatible with Quik Invoice Plus for DOS. However, Adagio Invoices 9.0A will convert Quik Invoice Plus databases. **NOTE: Opening an Adagio Invoices 9.0A database with Quik Invoice Plus for DOS corrupts the database.** To prevent this, installing Adagio Invoices will rename the Quik Invoice Plus for DOS program directory from \QIASP to \QIASP.renamed.

The Cash Batch Inquiry function found in earlier versions has been removed.

Upgrading to 9.0A – after conversion from 8.1A or lower

If you are upgrading from Invoices 8.1B you do not need to read this section.

The Previously Opened database list is saved by Adagio User rather than for all users starting with Invoices 8.1B. The first time an existing user or a new user logs into Adagio Invoices they will be asked "Would you like your historical company access list set up?" Answer yes to have Invoices add all entries from the Previously Opened list from your prior version. It is no longer possible for all users to share the same Previously Opened list.

Salespersons are now entered in Receivables rather than Invoices (or OrderEntry). Existing Salespersons in those modules are converted for use by Receivables 9.0A.

Ship-to Address are now maintained in Receivables and are entered in the Customer in Receivables rather than in Invoices (or OrderEntry). Existing Ship-to Addresses in those modules are converted for use by Receivables 9.0A. A separate Edit Shipping Address function remains available in Invoices to allow users access without allowing them to edit customers. The Ship-to Address code increases in size from 3 to 6 characters. Note: If you use OrderEntry as well as Invoices, see the OrderEntry 8.1C Release Notes or Readme for details on how Ship-to Addresses from both OE and IN are converted and transferred to Receivables.

The Territory field increases from 2 to 6 chars.

Adagio Invoices 9.0A uses new Crystal Reports for Adagio tables QIW90 and QIB90. Custom reports for these files should be updated to use these new tables. In addition, reports referencing the Territory or Ship-to codes must be updated. Likewise, GridView views referencing these fields will need to be adjusted. Refer to the section 'Upgrading to 9.0A – converting custom reports and views' below for further details.

Upgrading to 9.0A – converting custom reports and views

Reports

If you have modified any of the standard reports installed by Adagio Invoices, you will have to redo those modifications for Invoices 9.0A. Modified reports are files with an .rpt extension that you copied from \softrak\qiwin\StandardRP to \softrak\qiwin\ModRP and modified using Crystal Reports for Adagio. Your modified reports from your prior version will be copied to the folder \softrak\invoices\ModRP.priorversion. Re-modified reports must be placed in \softrak\invoices\ModRP.

Installing the Invoices 9.0A upgrade does not delete your original modified reports in \softrak\qiwin\ModRP, even if you uninstall your prior version. When you are certain these reports are no longer needed, you can delete the \softrak\qiwin\ModRP folder.

Custom reports created in Crystal Reports for Adagio for earlier versions of Invoices should be modified or recreated for use with Invoices 9.0A databases in most cases. Your custom reports from your prior version will be copied to the folder \softrak\invoices\CustomRP.priorversion. Recreated custom reports must be placed in \softrak\invoices\CustomRP. Installing the Invoices 9.0A upgrade does not delete your original custom reports in \softrak\qiwin\CustomRP, even if you uninstall your prior version. When you are certain these reports are no longer needed, you can delete the \softrak\qiwin\CustomRP folder.

The Crystal tables for 9.0A are 'QIB90' (Invoice and Archive Invoice batch tables) and 'QIW90' (all other tables). They replace 'QIB81' and QIW80' from earlier versions.

The structure of the history has changed slightly. The fields in the QIW80 History Headers 2 table have been added to the primary history header table QIW90 History Headers. Any custom Crystal reports will have to be adjusted or recreated.

The 'Installed only' method of selecting tables for Adagio when defining reports in Crystal Reports for Adagio using ADAGIO.SSI to find

your database is not supported for Invoices 9.0A. Find your database by the alternate method of searching for the Invoices company profile (global) file 'QIGLOB' instead. Existing reports are not affected by this change.

Views

GridView views created for earlier versions of Adagio Invoices should be recreated using tables from 'Adagio Invoices 9.0A'. GridView 9.0A and higher has the ability to convert existing views to a new table.

GridView views created for earlier versions of Invoices should be converted or recreated for use with Invoices 9.0A databases in most cases. Views from your prior version will be copied to the folder \softrak\qiwin\Views.priorversion. Recreated views must be placed in \softrak\qiwin\Views. Installing the Invoices 9.0A upgrade does not delete your original views in \softrak\qiwin\Views. When you are certain these views are no longer needed, you can delete the \softrak\qiwin\Views folder.

The structure of the history has changed slightly. The 'Q/I History Header Master' and 'Q/I History Header Comp' tables are no longer needed. All fields are contained in the 'Q/I History Header' table. The 'Q/I History Detail 68' is replaced by the 'Q/I History Detail' table.

-- end --