



Compatibility

Adagio

BankRec 9.2A (2016.10.29)
 Console 9.1A, 9.2A
 DataCare 9.2A
 EFT 9.2B
 ePrint 9.0A, 9.2A
 GridView 8.1A - 9.2B
 Inventory 9.2A (2016.04.25)
 JobCost 8.1D (2014.09.12),
 9.2A
 Lanpak 9.2B
 Ledger 9.0A - 9.2B
 MultiCurrency 9.2A
 ODBC 9.1A, 9.2A
 PurchaseOrders 9.2B
 (2016.11.29)
 Time&Billing 8.1D

Other Updates (if used) must
 be at version or higher

Receivables 9.2A (2016.10.13)
 OrderEntry 8.1F (2015.02.27)
 Invoices 9.1A (2014.10.16)
 SalesAnalysis 9.1A (2014.10.21)
 SalesCQ 8.1C (2015.02.26)

Other

MS Office 2007/10/13/16, 365
 MS Windows 7 (SP1), 8, 8.1, 10
 MS Server 2008R2 SP1 or higher
 Crystal Reports® 2011 - 2016
 (requires Adagio ODBC 9.1A)

Note

The most up-to-date
 compatibility information is on
 the Product Compatibility Info
 link at www.softtrak.com.

Enhancements in Payables 9.2B

The changes and improvements to Adagio Payables with this release are significant. To make it easier to review the various changes that have been made, we have grouped them by function in this release note.

Vendors

- Vendors now track the total amount and number of transactions in open Invoice and Manual Check batches (but not Adjustments). These fields can be displayed on vendor grids, used in Filters, GridView views and custom reports.
- Added ExcelDirect in Vendor Edit/View on Transaction Details grids for Applied Details and G/L Distribution Details.
- The Column Editor is now available in Vendor Edit/View on Transaction Details grids for Applied Details and G/L Distribution Details.
- Added G/L Account Description field ('Acct Desc') to the Vendor Edit/View on Transaction Details grids for G/L Distribution Details.
- The Edit/View Vendor functions in PurchaseOrders now respect the 'Edit Vendor SIN/FIN' option in Security Groups.
- Transactions for PurchaseOrders 9.2B are now shown in the Edit / View Vendor functions in Payables.

Edits and Inquiries

- Added ExcelDirect on grids for Distributions, Distribution Sets, and Email Covers.
- Addresses in Banks support formatted addresses with separate City, State/Prov. and Country fields.
- The View Batch Status function now includes the ability to print Batch Listings (both open and posted, with multi-select), print Posting Journals (open and printed, with multi-select), and Recover posted batches (with multi-select).

- Added a Batch Inquiry button to the toolbar.

Batch Entry and Posting

- Archive Invoices and Manual Check Batches with full batch edit in the Archive system. Existing Recurring Batches are converted to Archive Invoices Batches.
- **In invoice batches for 9.2B, the 'Original invoice' field is above the 'Document' field on the entry screen.** If the entry is a Credit Note or Debit Note, the first thing you want to do is enter the matching invoice. If the entry is an Invoice the program skips this field automatically. The new order of these fields makes it less likely the Document number will be left blank.

- Tax can be calculated automatically on amounts entered on invoices and cash invoices. Added 'Taxable purchase' option in the Tax Type in Distribution Codes.
- You can now recover a percentage of tax to multiple expense accounts on invoices and cash invoices. The field 'Tax recoverable %' has been added to Distributions. The percentage is to 5 decimals. This is useful for some Not-for-profit organizations.
- Distribution Sets now allow you to distribute a single amount to multiple expense accounts based on a percentage rather than doing it manually. An 'Allocation %' field has been added to the Distribution Set Detail screen. In addition, you can specify a default Allocation Amount in the Distribution Set to be allocated for each detail based on the percentage.
- New Open Documents file maintains a list of invoices in open invoices batches and cash invoices in manual check batches. This is used to help prevent entering duplicate invoices. When an invoice is entered for the same Document Number as a transaction in a different or the same batch a warning is displayed. This will make it more difficult to enter duplicate invoices or payments.
- The total amount of payments in open manual check batches is tracked for the posted invoice transactions they are applied to. This amount is used to calculate the actual Remaining Amount for the invoice. The Remaining Amount is shown on manual check details. This helps prevent duplicate payment or over payment of invoices.

When BankRec creates a batch in Payables, it updates these amounts. However, payments in open BankRec batches are not reflected in these amounts.

If a System Check run is created for an invoice with applied amounts in open manual checks, the payment amount for the invoice will be the current amount minus the total payments in manual check batches. However, the Amount Remaining shown in manual check entry does not reflect payments in a system check run in progress. If a manual check is entered for an invoice already in the system check pre-check register you are required to regenerate the run before printing and posting it. For these reasons, you should not create payments using both manual check batches and system checks if you wish to use this feature.

- The total amount and count of payments, as well as the manual check batch number and entry number of the payment (unless there have been 2 or more payments against the invoice) are maintained in posted invoice transactions. These fields can be displayed on the vendor transaction grid, used in Filters, GridView views and custom reports.
- Batch types can have color on their forms, like GL current and next year. Current / archive invoices, current/archive manual checks, and current adjustments.
- Added ExcelDirect on batches grids, batch entries, and batch entry details.
- For Cash Invoices, you can enter an Invoice date that can be different from the Check date.
- An Accounting date can be included on batch entries so that transactions can be retrieved into GL for a different period. For Cash Invoices, there is an Accounting Date for the invoice as well as the payment.
- A Batch Total field has been added to the batch grid screens and shows a running total of all entries in the batch.
- The Address tab in manual check batches now supports formatted vendor addresses.

- Batch Entry Templates have been added. Templates allow you speed up entry and eliminate confusion caused by fields you do not use. Templates allow you to skip, disable or hide fields in invoice, cash and adjustment entry. Entry Templates can be by Group. Define Entry Templates using the Edit Menu.
- You can prevent users from deleting entries or entire batches while still allowing them to enter and edit by disabling or hiding the Delete button in Batch Entry Templates. For Manual Check batches, you can also prevent users from printing checks by disabling or hiding the Print button.
- Entries in batches can be sorted. You can sort by Vendor Number, Document Date, Document Number, Reference, Entry Number and the optional fields.
- A 'Ready to post' status has been added to the batch status. Default settings for Entered, Retrieved or Imported batches can be set in the Company Profile. Batches written directly to Adagio Payables from other ledgers such as BankRec or PurchaseOrders will be considered to have been retrieved rather than Entered.
- Transactions now support an Accounting Date separate from the Document Date. Documents with different accounting dates may be retrieved into Adagio Ledger to the correct period using the 'Subledger period' option in the 'Retrieve Subledger Batches' function. To use this feature, set the option 'Allow edit of accounting date' on the Integration tab in the Company Profile.
- A second description has been added to batch entry.
- Increased the size of the Description fields in batches from 30 to 40 characters.
- Statistical Units can be entered in batches and will be posted through to Ledger 9.0A or higher (if the account tracks Statistical Units).
- Optional fields have been added at the transaction header level. Optional batch fields are posted to the transaction file. Optional fields will flow from batches entered in related modules, such as Adagio PurchaseOrders, in future versions of BankRec.
- Several user and date stamp fields have been added to batches. These fields are posted through to the transaction file. They are available in grids and can be shown on custom reports and in GridView.

Specification Designer and Printing Checks / EFT

- Payables 9.2B supports multiple EFT providers. Requires Adagio EFT 9.2B to be installed unless you use Telpay. See release notes for Adagio EFT 9.2B for details.
- Specification codes M14..17 (Man chk desc Ln1..4), M18, M19, and M20 were moved from Company Information section to new Manual Check section.
- Added Manual Check section, with these specification codes:
 - M47 Man chk Desc 2
 - M48 Man chk Invoices Date
 - V26..30 Check address line 1..4, Check Zip/Postal code
 - V03,4,5,14,6,84 Check address line 1..6 (compressed)
 - V78..83 Check address line 1..6 (formatted)
 - V85 Check City, State/Province, ZIP/Postal code
 - V86 Check City
 - V87 Check State/Province
 - V88 Check Country
- Added to Advice body (detail) section:
 - L7 Transaction desc 2

- Added to Check Information section:
 - A24 Currency code
 - A25 Currency description
- Added to Bank Information section:
 - B07 Bank address line 5 (compressed)
 - was Bank Zip/Postal
 - B18 Bank address line 6 (compressed)
 - B19..24 Bank address line 1..6 (formatted)
 - B26 Bank City
 - B27 Bank State/Province
 - B28 Bank Country

Reports

- The 'Force paperless reports?' option available to Adagio ePrint users is now respected when printing Import/Export templates, Automation logs, and smart finder results.
- The Adagio ePrint code %BTT (Batch Type) is now supported for Batch Listings.
- Vendor transactions report allows summary by date range
- Print the Aged Open Payables, Aged Overdue Payables and Vendor Transactions reports to Excel using ExcelDirect. Added an ExcelDirect button and ExcelDirect Options button on the report dialogs. Transactions from the report are exported to Excel using the selected ranges, sorts and options (except subtotals and page breaks). The resulting spreadsheet may be more useful than the export produced using Crystal depending on your requirements. Select the new 'Enable ExcelDirect Print' option and related settings on the Report Options tab in the Company Profile.
- Added new include options and new formats to the Vendor Transactions report.

Miscellaneous

- Payables now renders dialogs properly on Ultra High Resolution displays when the font size is anything other than 100% of normal on Windows 8.1 or higher. All Adagio releases dated in September 2016 and later have this problem fixed. For releases prior to this date, the utility program SetScreenForAdagio.EXE is installed in the \Softrak\System folder to correct the problem.
- Payables 9.2B installs an updated version of the AdagioPDF driver. The updated driver name is AdagioV2PDF and will appear in Windows Control Panel, Devices and Printers. When installs are performed on January 1, 2017 or later from a Remote Desktop Services connection to Microsoft Server 2016 or from a Windows 10 station, the security warning related to the AdagioPDF printer driver no longer appears.
- The email password for servers that require authentication is now encrypted in the file containing email settings for the 'Direct' email method.

Problems Fixed

- Many fixes were made for this release which are not listed in these release notes.
- The Aged Open Payables did not print the Original Amount in Home currency in Summary.
- For Manual Check batches and Payment Control, the warning for exceeding maximum payment has been changed and you are now able to proceed.

- If an invoice had been assigned a Forced status and paid, future pre-check registers would continue to select this invoice even though the current balance was zero. This is no longer the case.
- After installing Ledger 9.2B (2016.08.10) or SysUpdater (160809), temporary files created on workstations by printing reports were not deleted in some cases, although this did not cause any problems.
- When browsing for a path in various functions in Payables 9.2A (2016.05.24) on Windows 8 or higher, you had to select a file to select the folder. This was corrected by System Updater (2016.08.09), which is no longer required for this release of Payables.
- The snapshot made by the System Status function (chksys.exe) did not include station log files in some cases.
- When taking a snapshot with the System Status function (chksys.exe), the error "Snapshot is incomplete! The snapshot encountered error (1)." was encountered in some cases, indicating a file was open and could not be included in the snapshot, when in fact that may not have been the case.
- Installs a new Adagio Data Source (ADS) that prevents resource locking problems at large Adagio sites running 9.2 versions and improves application performance at these sites.

NOTE: All third-party applications from Adagio Developer Partners must use the new ADS. You must check with your Adagio consultant or the developer to confirm their application is using ADS 1.12. 66.3503 or higher. Failure to ascertain this risks corrupting data if the application is writing to the Adagio data files concurrently with Adagio modules.

Enhancements and revisions in earlier versions

Refer to the Readme help file for details of enhancements and revisions in earlier versions or [Historical Enhancements](#) under Products on Softrak's web site.

Installing

To install Adagio Payables you need the serial number and install code from the download instruction email sent to you by Softrak Systems.

If you are installing an upgrade, you need the upgrade serial number and install code from the download instruction email. A previous version of Adagio Payables should already be installed on your computer before installing the upgrade. If a previous version is not already installed, you can still install the upgrade. After entering the upgrade serial number and install code, you will also have to enter the serial number and install code from a previous version.

Read the section 'Upgrading' sections below before installing an upgrade.

To install Adagio Payables or an upgrade, run the program file you downloaded. Once the install program is running, you can click the View button for detailed installation instructions in the Readme help. If Adagio Payables is installed on a network, you may also need to do a workstation install at each station running Adagio Payables.

To determine if a workstation install is required, start Adagio Payables at the workstation. The workstation install will be automatically started if required. Note: If you are updating

multiple applications at the same time, it may be faster to run the All Workstation install to update all applications at once on the station. Refer to "Installing on a Network" in the Readme for instructions.

Installing Payables 9.2B may cause a workstation install to be required for other Adagio 9.2A modules on other stations. When the first such module (or Payables) is run, it will trigger the workstation install. One and only one workstation install, for the first module run, will be required on each station.

When installing Adagio at a new site, Adagio Payables 9.2B (or any Adagio 9.2A or 9.2B module with a release date later than December 15, 2015) **should be installed last.** Otherwise you must run the All Workstation install on all stations or you may not be able to print any reports from Adagio 9.2A modules on other workstations and will receive the error "Logon failed. Details: [Database Vendor Code: 160]". If this occurs, run the All Workstation install and update the module that had the error. At the same time, you may want to update any other modules that will be used on the station. Refer to "Installing on a Network" in the Readme for instructions to run the All Workstation install.

Adagio Payables 9.2B **requires these recent versions** or higher of the following modules (if used). **Earlier versions of these modules will not open or may open but will not work, with errors resulting, if Payables 9.2B data is present.** Payables 9.2B requires certain versions of other modules (if used) as well that are not listed here. See the compatibility information at the top of this release note.

- BankRec 9.2A (2016.10.29)
- EFT 9.2B
- DataCare 9.2A
- Inventory 9.2A (2016.04.25)
- Invoices 9.1A (2014.10.16)
- JobCost 8.1D (2014.09.12)
- Lanpak 9.2B
- MultiCurrency 9.2A
- OrderEntry 8.1F (2015.02.27)
- PurchaseOrders 9.2B (2016.11.29)
- Receivables 9.2A (2016.10.13)
- SalesAnalysis 9.1A (2014.10.21)
- SalesCQ 8.1C (2015.02.26)
- Time&Billing 8.1D

The data structure for Payables 9.2B was changed and expanded significantly. Programs from Adagio Developer Partners (ADPs) that read or write the Payables data may require a compatibility upgrade. Check with the developer or your Adagio dealer to ensure an upgrade is available before installing or upgrading to Payables 9.2B.

Adagio Payables 9.2B **requires Microsoft Server 2008 R2 SP1** or higher if running under Remote Desktop Services (Terminal Services). Payables 9.2B may be installed to Server 2008 R1 when used as a file server from a station on a LAN. Note: Mainstream Support from Microsoft for Server 2008 R1 ended January 13, 2015.

Installs a new Adagio Data Source (ADS) that prevents resource locking problems at large Adagio sites running 9.2 versions and improves application performance at these sites. **All third-party applications from Adagio Developer Partners must use the new ADS. You must**

check with your Adagio consultant or the developer to confirm their application is using ADS 1.12. 66.3503 or higher. Failure to ascertain this risks corrupting data if the application is writing to the Adagio data files concurrently with Adagio modules.

Adagio Payables 9.2B requires a significant database conversion from earlier versions. You should perform a Data Integrity Check in your current version of Payables before installing the new version and converting your database. Any errors should be rebuilt or dealt with in your current version to ensure a successful conversion.

If you have custom reports and/or views for Payables, they will require conversion and adjustment for use with 9.2B. If you have custom reports for Payables created in Crystal Reports 8.5 for Adagio they will require conversion and adjustment for use with 9.2B. Likewise, if you have custom reports for Payables 9.2A created in Crystal Reports 2011/2013/2016, they will require conversion and adjustment for use with 9.2B. You should not install the upgrade or convert Payables data until you have a plan in place to update any custom reports and views critical to your operation. See the sections below on converting reports and views for details.

Upgrading

Upgrading from 9.2A

Upgrade Complexity: **Intermediate** ■

Adagio Payables 9.2B is a major upgrade, containing many changes and new features. It is very important to review the information below before installing the upgrade.

Adagio Payables 9.2B **requires compatibility upgrades or Service Packs to several other Adagio modules**. See the list above and check the compatibility chart. Do not install Payables 9.2B until you are certain you have all the compatibility releases required at your site available to be installed. This includes third-party products from Adagio Developer Partners that interface to Adagio Payables. You must check with the developer of the product or your Adagio dealer to be certain you can install Payables 9.2B.

Adagio Payables 9.2B requires a database conversion from earlier versions earlier. You can convert your database at any time. To start the conversion, open your current database for the first time in Payables 9.2B. A warning is displayed indicating the database will be converted and a backup must be made. The program allows you to make a backup before proceeding with the conversion if you have not already done so.

The conversion to 9.2B could take several minutes or longer for large databases on a LAN where the data is on a network drive. For very large databases, you may want to copy your database to a local machine, convert the data and then copy it back. We strongly recommend you contact your Adagio dealer or consultant for assistance with this procedure and make a backup before proceeding.

Payables 9.2B supports multiple EFT providers. If you have Adagio EFT installed the conversion will move the EFT configuration information in the Company Profile to an EFT Provider record. The conversion will prompt you for an EFT Code to use for this Provider record. It will also allow you to select a Bank Code to assign this provider to. If you prefer, this assignment can be made manually later.

After converting a database to 9.2B, it cannot not be used with earlier versions.

When you open a database for a prior version for the first time the program asks if you want to enable the new ExcelDirect Printing feature for all users for the company. If you say 'No', the option can be manually enabled at a later time.

Payables 9.2B installs an updated version of the AdagioPDF driver. The updated driver name is AdagioV2PDF and will appear in Windows Control Panel, Devices and Printers. Payables 9.2B also installs an updated version of the Crystal Reports runtime engine. These updates require a workstation install on each station that runs Payables. To run the workstation install, start Adagio Payables at each workstation and the workstation install will be automatically started if required. Note: If you are updating multiple applications at the same time, it may be faster to run the All Workstation install to update all applications at once on the station.

Recurring batches from prior versions are converted to Archive Invoices batches for 9.2B.

Recurring batch files with spaces in the Archive batch name cannot be converted. If you have recurring batches with spaces you need to correct this before installing 9.2B and converting your data. Create an invoice batch from the recurring batch in your current version of Payables, then archive that batch to a new name without spaces, and finally delete the original batch with spaces. Or rename the recurring batch files in the data folder. Filenames are APRHnnnn.dat and APRDnnnnn.dat, where "nnnnn" is the archive batch name (must not contain spaces) and .dat is extension for your company data files.

If recurring batches contain transactions for vendors that have been deleted the Data Integrity Check (DIC) will report an error similar to "Invoice batch 1 entry 1 has an invalid vendor code ABC123." Whereas in prior versions no errors were reported because the DIC did not check recurring batches. These errors must be fixed manually by deleting the entry in the archive batch or deleting the archive batch entirely if it is not needed. You may find you have archive batches created from old recurring batches that have not been used for a long time and are no longer needed. The 'Date Created' and 'Date Last Edited' fields for archive batches are set to the file date of the recurring batch files in your prior version. Add these fields to the archive batches grid to show how old they are and help you determine if they can be deleted.

Running the Delete Inactive Vendors function or deleting vendors may also cause these errors to be reported in archived batches.

Payables 9.2B includes several new features that affect the BankRec interface. BankRec supports the new 'Taxable Purchase' option in Distributions when entering payments for vendors. This option calculates the tax amount payable on the taxable amount of an invoice for you automatically. BankRec does not yet include support for the new Recoverable tax feature. To use this feature enter payments in Payables rather than BankRec. BankRec does not yet support Accounting Dates. However, for Payables checks the Accounting Date from Payables will be used as the Check Date in BankRec.

Upgrading from 8.1E and 8.1F

Upgrade Complexity:

Difficult ◆

The enhancements in Adagio Payables for 9.2B were significant. These features are not listed in these Release Notes. If you are upgrading from version 8.x to 9.2B see the 9.2A (2015.03.10) Release Notes on Softrak's website or the Readme Help file for a list.

Installing the upgrade:

Adagio Payables 9.2B is a major upgrade, containing many changes and new features. It is very important to review the information below before installing the upgrade.

Adagio Payables 9.2B **requires compatibility upgrades or Service Packs to several other Adagio modules**. See the list above and check the compatibility chart. Do not install Payables 9.2B until you are certain you have all the compatibility releases required at your site available to be installed. This includes third-party products from Adagio Developer Partners that interface to Adagio Payables. You must check with the developer of the product or your Adagio dealer to be certain you can install Payables 9.2B.

Payables 9.2B now installs to the \Softrak\Payables folder and the program name is Payables.exe. Previous versions were installed in \Softrak\Payables and had a program name of APWin.exe. When an Adagio Payables 9.2B upgrade is installed, it **automatically uninstalls any prior version of Adagio Payables**.

The upgrade install cannot change any custom icons you may have created to launch Payables and will display a "Problem with Shortcut" error if they are launched. You must change these icons manually to run Payables from \Softrak\Payables\Payables.exe or create new ones.

Converting your database:

Adagio Payables 9.2B requires a significant database conversion from earlier versions. You can convert your Payables database at any time. However, **if you convert while a System Check run is in progress, it will be cleared** to allow the conversion to proceed. You will need to recreate the run from the Print/Post Checks and Advices function. To avoid this, **you should complete any Print/Post Checks and Advices check run prior to installing the Payables 9.2B upgrade**. You do not need to retrieve or post batches before converting your data.

If you are converting databases for other modules at the same time, the order in which you convert is not significant.

To start the conversion, open your current database that used your previous version of Adagio Payables. A warning is displayed indicating the database will be converted and a backup must be made. The program allows you to make a backup at this time, before proceeding with the conversion. You should do so if you have not already made backup.

The conversion should only take a few minutes. However, it could take a significant period of time on databases with a large number of vendors, transactions and/or history over a network. For large databases, you may want to copy your database to a local machine, convert the data, and then copy it back. The conversion on a local drive could be 10 times faster or more. We strongly recommend you contact your Adagio dealer or consultant for assistance with this procedure.

Adagio Payables 9.2B supports "formatted addresses" – it maintains separate fields for City, Province/State and Country; whereas in previous versions, this information was contained in

free-formatted address lines. It will convert the information in address lines from previous versions to populate the City, Province/State and Country fields, at the same time removing this information from the address lines. Generally you should only use formatted addresses if you are located in Canada or the USA.

The program does the best it can to convert to a formatted address. In the vast majority of cases, the address will be correctly formatted. However, due to the many varied ways addresses may have been entered unformatted, and depending on your home country and whether you have domestic / North American or international vendors, it may not be able to format a given address, or the result of the formatting may not be correct or to your liking. For example, the program cannot differentiate "Wisconsin" from "West Indies" when it encounters "WI". In this case, "West Indies" should be spelled out in full if you use formatted addresses. Protectorate countries are not considered during conversion and will not form part of the converted address.

Therefore, the conversion to formatted addresses is optional during the conversion of the database. The conversion will ask you if you want to attempt to format your addresses according to conventions used. The conversion only formats addresses for vendors in North America. It will populate the Country field for international vendors if it can, although the address will be left unformatted.

If you elect not to format addresses during conversion, then each vendor you wish to switch to formatted address must be done manually. This can be automated using export and import as discussed below.

It is strongly recommended that you test the conversion on a copy of your data to determine if the conversion of addresses in your database will be satisfactory for your purposes. We recommend you contact your Adagio dealer or consultant for assistance with this procedure.

After converting your database:

After converting you should immediately run a Data Integrity Check.

You may need to adjust or correct addresses for some vendors. If you elected to format addresses on conversion, you should check the resulting address changes to ensure they are correct. Use the Column Editor, Smart Finder or GridView as a fast way to check addresses.

If you did not format during conversion, then each vendor you wish to switch to a formatted address must be done manually. This can be automated using export and import. First, enable the 'Format address?' option in the Company Profile, System Options tab. Then, export your vendor addresses and re-import them. On import, Payables will read the option in the Company Profile and format each imported address. Also, because you have enabled the 'Format address?' option, each new vendor created will automatically have its address formatted.

See the help and/or manual for more information on formatted addresses.

You should enter the Country for your own company in the Company Profile, Company Data tab. You may want to turn on the 'Suppress home country on forms' option on the System Options tab. This suppresses the Country from printing in the address on checks and

advice for vendors in your own country. Regardless of this setting, your Country field is used to control address entry in other Adagio modules.

Payables 9.2A expanded address lines in vendors from 30 to 40 characters. However, addresses in manual check batches are still limited to 30 characters until a future release. Checks can print the full 40 characters when the check specification uses addresses from the vendor rather than the manual check.

Your existing checks and other forms will print without requiring any change. However, if you print checks using addresses from the manual check batch entry then you may want to enable the 'Limit address to 30 characters' option on the System Options tab in the Company Profile to prevent entry of addresses in vendors that will be too long to be fully shown on checks. Or, you may want to change your existing manual check specifications to use address fields from the vendor instead. The widths of the fields on the specification must be increased accordingly.

Sample data checks and templates have been updated to use vendor formatted addresses for the full 40-characters.

PurchaseOrders 9.2A and higher can print the full 40 character addresses on documents. There is no need to set the 'Limit address to 30 characters' option to prevent entry of longer addresses, like for Receivables and OrderEntry. However, you may need to adjust your existing PO document specifications to increase the widths of the fields.

PO document specifications in the PurchaseOrders 9.2A and higher sample data and document templates were updated to use vendor formatted addresses for the full 40 characters.

Converting reports and views:

Adagio 9.2B uses the current version of the Crystal Reports runtime engine with Adagio ODBC drivers to view and print reports, replacing the Crystal Reports 8.5 Print Engine (CRPE32.dll). Adagio 9.2B installs Crystal Reports runtime and, if not already installed on your machine, the Microsoft® .NET Framework. The Adagio install will automatically download these install packages from the internet as required. Adagio ODBC drivers are installed by version 9.2A and higher applications – the Adagio ODBC module does not need to be installed to print reports.

While users are printing / previewing reports, the Active Users List function in Adagio shows the User Name in application "Adagio Reporting". The Active Users List in Adagio Console and the Currently Logged In List in Adagio xConsole show a grid row with App Prefix of "OD" (ODBC) for users printing / previewing reports. A Lanpak license is not used to print or preview reports.

Reports in Adagio Payables have been converted for Crystal Reports 2013 and can be modified with Crystal Reports 2011, 2013 or 2016. Custom reports created with Crystal Reports 2011 or 2013 can be added to the Reports menu by placing them in \Softtrak\Payables\CustomReports. The Report Tables Drive settings and Crystal tables in the \QRASP folder are not used by version 9.2x modules.

The report viewer remembers the window size, position and zoom level. Therefore, the Print/Preview options, including Preview Zoom Factor and Preview Window State (Full screen / Partial screen) were removed from Workstation Options.

Adagio module buttons have been added to the toolbar for 9.2B. They will be enabled by default. The 'Adagio Toolbar' option in User Preferences on the General tab is used to configure the toolbar.

Converting Modified and Custom Reports:

If you have modified any of the standard reports installed by Adagio Payables, you will have to redo those modifications for Payables 9.2B. Modified reports are files with a .rpt extension that you copied from \Softrak\APWIN\StandardRP to \Softrak\APWIN\ModRP and modified using Crystal Reports 8.5 for Adagio. Your modified reports from your prior version will be copied to the folder \Softrak\Payables\ModifiedReports.priorversion. These same reports must be recopied from \Softrak\Payables\StandardReports to \Softrak\Payables\ModifiedReports and remodified using Crystal Reports 2011/2013/2016. Adagio ODBC must be installed to be able to do this. Or your Adagio dealer or consultant can modify reports for you and deploy them at your site.

When you are certain the original modified reports are no longer needed, you can delete the \Softrak\Payables\ModifiedReports.priorversion folder.

Custom reports created in Crystal Reports for Adagio for earlier versions of Payables will have to be converted or recreated. Your custom reports from your prior version will be copied to the folder \Softrak\Payables\CustomReports.priorversion. Converted or recreated custom reports must be placed in \Softrak\Payables\CustomReports.

A Report Converter Utility is available from Softrak Systems for the purpose of converting Crystal Reports 8.5 reports that use the old Crystal Reports Print Engine (CRPE32.dll) to Crystal Reports 2011/2013/2016 format, using the Adagio ODBC driver. Converted reports can be edited and new reports can be created using Crystal Reports 2011/2013/2016. Adagio ODBC must be installed to be able to do this.

The Report Converter Utility and related files are installed to \Softrak\System\ReportConverter. It converts reports created with Crystal Reports 8.5 but will also convert reports from 9.2A to future versions of Adagio.

See the Tech-Tip and Show Me How video on converting reports on Softrak's website at <http://www.softrak.com/resources/technicaltips/technicaltips.php>. You must scroll to the Tech-Tips.

Softrak provides only limited support on the Report Converter. We do not support new versions of Crystal Reports itself, except as support is related to assisting you to locate data in the Adagio tables. Note: Softrak no longer provides support for Crystal Reports 8.5 for Adagio.

As Adagio 9.2x reports use the same data dictionaries as the application, the Adagio Data Dictionary Exporter tool (DDE) is useful for locating the tables and fields in the Adagio Payables 9.2B dictionary. The DDE program, help and manual can be run from the Windows Start menu.

The 9.2x data dictionaries contain 2 tables for each physical file - one for use by the Adagio module and one for use by reports in 9.2x modules. Standard reports in the modules and custom reports created with Crystal Reports 8.5 for Adagio use tables where the description ends with "(View)" in the DDE. The standard tables used by the module (and by GridView) do not. In Crystal Reports, the View table names end with "crview" (e.g. ap92bvmscrview).

Standard tables do not (e.g. ap92bvms). Use the "crview" tables for modified reports or when converting existing custom reports. When creating new reports, use the standard tables without "crview". Future versions of Adagio will begin to use the standard tables for reporting. You must create a shortcut and add the parameter /ODBC to include the "crview" tables in the export to Excel.

When you are certain the original reports are no longer needed, you can delete the \Softrak\Payables\CustomReports.priorversion folder.

An updated version of Adagio PrintTool (PT) is installed in \Softrak\PrintTool. PT 9.2A prints custom reports created with Crystal Reports 2011/2013/2016. It uses the Crystal Reports runtime engine. Adagio ODBC must be installed to create custom reports but is not required to print custom reports. Your Adagio dealer or consultant can create custom reports for you and deploy them at your site. Note: PT does not print reports created with Crystal Reports 8.5 for Adagio. Existing version 8.5 custom reports must be converted before they can be printed by 9.2x versions.

Converting GridView Views:

A data dictionary change from 'Adagio Payables 8.1B-8.1F' (@P81B) to 'Adagio Payables 9.2B' (@P92B) was required in order to support new features added for this version. GridView views created for earlier versions of Adagio Payables should be recreated using tables from 'Adagio Payables 9.2B'. GridView has the ability to convert existing views to a new table.

Note: The 9.2x data dictionaries contain 2 tables for each physical file - one for use by the Adagio module, where for Payables the table Descriptions start with "A/P", and one for use by reports that do not. When creating new views you must use the table starting with "A/P". GridView 9.2B and higher hides tables used by the reports so they cannot be used inadvertently.

Views from your prior version located in \Softrak\APWIN\Views will be copied to the folder \Softrak\Payables\Views.priorversion. Recreated views must be placed in \Softrak\Payables\Views. When you are certain the original views are no longer needed, you can delete the \Softrak\Payables\Views.priorversion folder.

See the Tech-Tip and Show Me How video on converting GridView views on Softrak's website at <http://www.softrak.com/resources/technicaltips/technicaltips.php>. You must scroll to the Tech-Tips.

You may find the Adagio Data Dictionary Export Tool useful for comparing tables in the Adagio Payables 9.2B dictionary to previous versions using Excel. The exporter can be found under on Softrak's website at <http://www.softrak.com/resources/technicaltips/technicaltips.php>.

Note: Although Payables 9.2B itself uses the dictionary @P92B it also installs the dictionary @P91A. It is required by some other modules when Payables data is 9.2B. The @P91A dictionary should never be used to create views or reports.

GridView will not be able to convert fields in views for which the Field Name changed in the A/P Vendor Master, A/P Transactions and other tables for 9.2B (most fields have not changed). For fields that cannot be converted you will see a message during the conversion

similar to: "The following fields were not found in the 'A/P Transactions' table; columns that depend on those fields will be removed and filters will be adjusted".

Fields changed for the 9.2B Vendor Master include:

Comment -> Comment 1 and Comment 2
Terms Code -> Terms code
Outstanding Balance -> Balance Outstanding
Active Vendor -> Active status
Alert -> Alert?

Fields changed for the 9.2B Transactions include:

Trx ID -> Doc #
Outstanding Balance -> Balance Outstanding

Note the fields from the message and make adjustments to converted view as required. Columns that depend on fields that could not be converted will be removed. In formulas, fields that could not be converted will be changed to "Undefined Field". If your view contains several fields that cannot be converted it may be faster and easier to recreate it than to correct a converted view. When recreating views, it is helpful to open another instance of GV with your original view as a guide to redefining columns and replacing fields lost in formulas. Formulas can easily be copied and pasted from the existing view to the new view.

Upgrading from 8.1B, 8.1C, 8.1D

Upgrade Complexity:

Difficult ♦

This Release Notes does not cover upgrading from these versions. If you are upgrading to 9.2B from these versions, **before installing the upgrade**, it is very important to review this information in the 9.2A Release Notes on Softrak's website. You may also review the information in the Readme Help file.

Upgrading from 8.1A or earlier

Upgrade Complexity: **Difficult** ♦

This Release Notes does not cover upgrading from 8.1A or earlier versions. If you are upgrading to 9.2B from these versions, **before installing the upgrade**, it is very important to review this information in the 8.1F and 9.2A Release Notes on Softrak's website. You may also review the information in the Readme Help file.

